

Open Position Announcement – Children’s Services Librarian

The Russell County Public Library is looking for a fulltime Children’s Services Librarian to join our team of passionate and dedicated professionals.

For an overview of responsibilities and list of desired skills and qualities, see the attached position description. Above all else, the ideal candidate is an enthusiastic learner and a collaborative team member who honors the wonder and individuality of all children.

Position Type	Fulltime, 37.5 hours per week
Schedule	Year-round, weekdays, occasional evenings and weekends, emphasis on hours that best serve children and their families
Salary	Librarian-level pay scale of \$25,000-\$35,000 annually with starting salary dependent on education and experience
Benefits	Retirement, health insurance, social security, paid vacation and sick leave, paid holidays, an excellent workplace environment
Qualifications	Ability to demonstrate skills and qualities desired for the position, minimum 2 years’ experience working in the field of early childhood, and Bachelor’s degree preferred or other equivalent credentials
To Apply	Two items are required for consideration: A resume and a cover letter describing how you have demonstrated proficiency in any of the responsibilities, skills, or qualities listed in the position description. It is also preferred, though not required, for interested candidates to submit a short video introducing themselves. Submit all application materials to the Library Director via email at lindsey@russellcountylibrary.com . Deadline to apply is September 30, 2021.

About RCPL: The Russell County Public Library is located in Jamestown, Kentucky and serves the entire county with a population of 17,500. RCPL is a values-driven, forward-thinking library and operates a single 15,500 square foot facility opened in 2019. Our staff are gritty, creative, collaborative, and grounded in providing our community with exceptional and relevant experiences. The Library is governed by a Board of Trustees who delegate operational and administrative responsibility to the Library Director. Visit www.russellcountylibrary.com for more.

Children's Services Librarian Position Description

Responsibilities

The Children's Services Librarian is responsible for services to children ages birth to 8 and their families. This position requires a high degree of independent judgment and commitment to an array of tasks. This is a collaborative position that exists within a values-driven, forward-thinking environment, emphasizing patron experiences that enrich, inspire, and cultivate curiosity. The Children's Services Librarian works with the Library Director and the Programming Department to guide the Library forward into expanded services and innovative programming, both in-house and within the community. This individual is knowledgeable in children's literature, recommends high-quality additions to the Library's collection, and creatively promotes the Library's resources to target audiences.

Desired Skills and Qualities

The ideal candidate appreciates the weight of this position within our community and accepts the responsibility that comes with being a face of the Library. The ideal candidate also understands that learning should be fun and that the work itself is the most rewarding aspect of the job. This individual demonstrates enthusiasm, emotional intelligence, and a collaborative spirit in all the following skills and qualities:

- Passion for working closely with children and their caregivers with kindness, patience, creativity, confidence, adaptability, and a sense of humor.
- A commitment to inclusivity and making the children's library a welcoming and accessible space to patrons of all backgrounds and abilities.
- Warm and engaged disposition; open-minded and receptive to feedback.
- Knowledge of the current youth landscape, children's literature, child development, early literacy best practices, and education standards from pre-K to grade 6.
- Resourceful and self-directed with the capacity to multitask and prioritize competing demands while remaining calm, positive, and detail oriented.
- Rigorous standards for personal and professional integrity.
- Able to work hours that best serve children and their families, including weekdays, occasional evenings and weekends, and during spring, summer, and fall breaks.